



STROUD DISTRICT COUNCIL

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31 January 2022

AUDIT AND STANDARDS COMMITTEE

A meeting of the Audit and Standards Committee will be held on **TUESDAY, 8 FEBRUARY 2022** in the Council Chamber, Ebley Mill, Ebley Wharf, Stroud at **7.00 pm**

Kathy O'Leary
Chief Executive

Please Note: The meeting is being held in the Council Chamber at Stroud District Council and will be streamed live on the Council's [YouTube Channel](#). A recording of the meeting will be published onto the [Council's website](#). The whole of the meeting will be recorded except where there are confidential or exempt items, which may need to be considered in the absence of press and public.

Due to the Covid-19 pandemic, a maximum of 6 members of public will be permitted in the Council Chamber at any one time, if you would like to attend this meeting please contact democratic.services@stroud.gov.uk.

A G E N D A

1. **APOLOGIES**
To receive apologies of absence.
2. **DECLARATION OF INTERESTS**
To receive declarations of interest.
3. **MINUTES (Pages 3 - 12)**
To approve the minutes of the meeting held on 30 November 2021.
4. **PUBLIC QUESTION TIME**
The Chair of the Committee will answer questions from members of the public submitted in accordance with the Council's procedures.

DEADLINE FOR RECEIPT OF QUESTIONS Noon on Wednesday 2 February 2021

Questions must be submitted to the Chief Executive, Democratic Services, Ebley Mill, Ebley Wharf, Stroud and can be sent by email to Democratic.services@stroud.gov.uk

5. **CONTRACT MANAGEMENT FRAMEWORK (Pages 13 - 46)**
To present to committee the contract management framework.
6. **MANAGEMENT UPDATE - ICT SERVICE DESK (Pages 47 - 54)**
To provide the Committee with an update on the progress made against the management actions to address the recommendations.
7. **RISK MANAGEMENT UPDATE (Pages 55 - 60)**
To update the Committee on the review of Risk Management Arrangements and give an oversight of the Corporate Risk Register.
8. **INTERNAL AUDIT PROGRESS REPORT 2021/22 (Pages 61 - 80)**
To inform Members of the Internal Audit activity progress in relation to the approved Internal Audit Plan 2021/22.
9. **ANNUAL GOVERNANCE STATEMENT 2020/21 IMPROVEMENT PLAN - UPDATE (Pages 81 - 86)**
To provide assurance to the Committee that the improvement areas and associated actions identified as part of the annual review of governance arrangements operating within the Council, have been or are being addressed.
10. **TREASURY MANAGEMENT STRATEGY, ANNUAL INVESTMENT STRATEGY AND MINIMUM REVENUE PROVISION POLICY STATEMENT 2022/23 (Pages 87 - 118)**
This report outlines the Council's prudential indicators for 2022/23 – 2024/25 and sets out the treasury strategy for this period. It fulfils three key reports required by the Local Government Act 2003:
 - reporting prudential indicators required by the CIPFA Prudential Code for Capital Finance in Local Authorities;
 - a treasury management strategy in accordance with the CIPFA Code of Practice on Treasury Management;
 - an investment strategy in accordance with the DLUHC investment guidance.It also fulfils the statutory duty to approve a minimum revenue policy (MRP) statement for 2022/23.
11. **LIMITED ASSURANCE MANAGEMENT UPDATE - OUT OF HOURS EMERGENCIES (Pages 119 - 152)**
To provide the Committee with an update on the progress made against the management actions to address the recommendations.
12. **STANDING ITEMS**
(a) To consider the Work Programme for 2021 / 22 (Pages 153 - 154)
13. **REPORTS FOR INFORMATION**
(a) Information Sheet - Briefing Note on the Audit, Risk and Assurance Improvement Journey. (Pages 155 - 158)
14. **MEMBER QUESTIONS**
See Agenda Item 4 for deadlines for submission.

Members of Audit and Standards Committee

Councillor Nigel Studdert-Kennedy (Chair)

Councillor Paula Baker
Councillor Stephen Davies
Councillor Nick Hurst
Councillor Norman Kay

Councillor Martin Pearcy (Vice-Chair)

Councillor Keith Pearson
Councillor Ashley Smith
Councillor Rich Wilsher